Registrar's Office

Massachusetts College of Art and Design
Cross-registration Form for MIT Undergraduate Students

1. Email a copy of this form, along with a brief explanation of why you want to take the class and a copy of the class description, to MIT's Visual Arts Credit Examiner at act@mit.edu. Upon the examiner's approval, you will be notified that your form has been signed and can be picked up in Room E15-209.
2. Obtain the other three required signatures. Submit one copy to the MassArt Registrar's Office, and email a copy to the MIT Registrar's office at records@mit.edu.
3. You must meet the earlier of MIT's or the MassArt's cross-registration and add/drop/change deadlines. MIT's deadline is Add Date.

The MIT Registrar's Office will assign credit units for MassArt subjects.

Name: _____ _____ _____
first middle last/family

MIT ID: _____ MIT dept.: _____

Phone: (_____) _____ Email: _____

Term:
- ◉ Fall _____ (enter year)
- ○ Spring _____ (enter year)

Subject title: _____ Subject #: _____

Obtain the following signatures in the order listed below:

1. _____ Date: _____
MIT Visual Arts Credit Examiner, Room E15-209

2. _____ Date: _____
MIT Advisor

3. _____ Date: _____
MassArt Instructor

4. _____ Date: _____
MassArt Registrar