M|iT Subcommittee on the Communication Requirement

Communication Requirement Petition

Please review the instructions on page two before completing this form. Submit by email to commreq@mit.edu.

MIT ID: _____

Full name: _____   _____   _____
first   middle   last/family

Major: _____   Year (1, 2, 3, or 4): _____

Phone: (_____) _____   Email: _____

Academic advisor: _____   Room: _____

Phone: (_____) _____   Email: _____

Student statement (required): Attach a written statement explaining your request.

I am petitioning to:
    defer completion of a CI subject.
    substitute a CI-M outside my major to count as a CI-M for my major (see page 2).
    use one of my major's CI-Ms to count as a CI-M for both of my majors.
    for another reason (attach a written statement).

Student signature: _____   Date: _____

Academic advisor statement (required): Please indicate the degree to which you support this request and provide any clarifying comments. Attach a separate statement, if necessary.

Academic advisor signature: _____   Date: _____

Instructor statement (optional): Please indicate the degree to which you support this request and provide any clarifying comments. Attach a separate statement, if necessary.

Office use only. Do not write below this line.

Petition review date: Approved   Denied
Communication Requirement date stamp:

Instructions: Communication Requirement Petition

Use this form to
- petition the Subcommittee on the Communication Requirement (SOCR) to defer completion of a CI subject.
- substitute a CI-M subject from a department outside of your major to count as a CI-M for your major.
- use one major's CI-M to count as a CI-M for both majors (double major candidates).

Please note that these examples represent the most common types of petitions, and you may petition under other circumstances.

What you need to do

1. Contact us at commreq@mit.edu to discuss your individual circumstances.
2. Complete the CR Petition, including all written statements and signatures.
3. Keep a copy of this form for your records and share one with your academic advisor.
4. Submit your completed petition with signatures, statements, and any supporting material by email to commreq@mit.edu.

Petitions are accepted on a rolling basis and reviewed by the Subcommittee on the Communication Requirement (SOCR) approximately every other week during the fall and spring terms. You will be notified within one business day of SOCR's decision.

Student statement

In your written statement, please explain your request and the reasons you are making it. If you are petitioning to substitute a CI-M from a department outside of your major to count as a CI-M for your major, especially if you are on a flexible degree track, be sure to include information detailing the focus of your program of study and how the CI-M fits into this program. In some cases, it may be helpful to include a list of subjects you are taking to fulfill your major requirements.

Advisor statement

A short statement from your advisor is required for all petitions. You may attach it to this petition or your advisor may email their statement separately to commreq@mit.edu.

For more information

Email: commreq@mit.edu
Web: https://registrar.mit.edu/commreq/